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Health & Safety Basics: Identifying and Managing Key Risks in Your Business

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..... *Your session will begin shortly*

*The detail contained within this session is based on Republic of Ireland employment legislation.
Clients in other jurisdictions are asked to please contact the Advice Service to obtain the information relevant to your country.*

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About Peninsula

1997

Protecting Irish employers for almost 30 years

7,000

clients in Ireland alone

3,500

employees happy to help our clients

140,000

SMEs supported across 3 continents

24/7

Unlimited advice line, 365 days a years

153,450

client questions answered last year

€2 million

saved for our clients and their staff from accident investigations and claims

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Today we'll cover...

Industry-specific hazards in the hardware sector

How to conduct a risk assessment

Compliant workplace procedures

Safety statements and other essential documentation

Q&A

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Industry-specific hazards in the hardware sector

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What are Hazards?

Hazards are anything with potential to cause harm.

Common hazards in the hardware sector to consider:



Ergonomic

- ✓ Injuries from manual handling



Workplace Vehicles

- ✓ Pedestrian Segregation
- ✓ Deliveries
- ✓ Use of Forklifts



Chemical

- ✓ Exposure to chemical substances (Cement, Adhesives)
- ✓ Fumes & Dust



Physical

- ✓ Lifting Operations
- ✓ Falling items and racking
- ✓ Slips, trips, and falls

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How to conduct a risk assessment

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Risk Assessments

The process of identifying what hazards exist, or may appear in the workplace, how they may cause harm and taking steps to minimise them.

Some relevant scenarios include:



Fire



Workplace Transport



Manual Handling



Lone Working/ Violence &
aggression

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How to Conduct a Risk Assessment



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Compliant workplace procedures

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Key Compliance Areas for the Hardware sector

- ✓ **Health and Safety Compliance**
Safety, Health and Welfare at Work Act 2005
- ✓ **Environmental Compliance**
Environmental Protection Agency (EPA)
- ✓ **Product Quality Standards**
ISO Certifications: ISO 9001 for maintaining product quality
CE Marking: Ensures products meet EU safety standards.

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Strategies to ensure Compliance

- ✓ Training and Development
- ✓ Updating Documentation
- ✓ Promoting a Safety Culture

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Safety statements and other essential documentation

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Safety Statement

A written document that describes how safety, health, and welfare within the workplace is managed and secured.

The key legislative requirements that must be met are:

Written policy on Health & Safety

Control measures

Risk assessment

Identification of hazards

Roles and responsibilities

Emergency plans

Emergency plans

Review and update

Implementation and monitoring

Consultation with employees

Provision of information & training

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Safety Statement

Should be created and maintained by a competent person with the necessary knowledge, experience, qualifications, and resources.

The policy must contain:

- ✓ A H&S Statement: general policy and arrangements
- ✓ A structure of individual responsibilities and roles
- ✓ A programme of risk assessments including a fire risk assessment
- ✓ A programme demonstrating how compliance will be monitored

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Essential Health & Safety Documentation



Health & Safety Policy



Safety Statement



Risk Assessment(s)



Employee Safety Handbooks

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Q&A time

with Reuben McManus